

Public Service Event Checklist for Radio Operators v5/6/19 c

Prep Before Event

- Program all radios being taken to the event
- Charge HT batteries
- Set up APRS, if APRS will be used
- Test the radios
- Print out event paperwork
- Laminate event paperwork for rainy events, if possible
- Drive to the area you are assigned days ahead of time to see the local conditions, if possible

Radio Equipment To Pack - Always

- HT
- Back up HT
- Extra HT battery or batteries

Radio Equipment To Pack - As Needed

- Better antennas: J-pole, mag mount, etc
- Transceiver to use as a base station
 - Antenna
 - Power source
 - Power cable
 - Mic
- TNC and cables if Winlink will be used, unless built into transceiver
- Computer if Winlink will be used
 - Power cord
 - Additional pwr source, if needed
 - Cardboard box for visibility in sunlight

Food and Clothing - As Needed

- Safety vest
- Rain gear
- Warm clothing
- Food, snacks
- Meds
- Sunglasses
- Sunscreen
- Hat
- Insect repellent

Other - Always

- Pens
- Pencils for cold weather
- Small notepad, consider waterproof paper
- Printout of event paperwork
- Clipboard
- Water

Other - As Needed

- Dry bag (waterproof) to protect electronics in the rain
- Day pack, backpack
- Electrical tools for simple repairs
 - VOM
 - Hand tools
 - Power Pole connectors and crimper
- Swiss Army Knife and/or other minitools
- ac extension cord
- Inverter
- RF adapters
- Radiogram message forms
- ICS-213 message forms
- ICS-309 log forms
- ICS-214 activity log form
- EZ up or equivalent
- Chair(s)
- Table