

Draft Minutes for the AARC Board Meeting Jan. 10, 2019

Attending:

Keith Miller - president@w3vpr.org

Tim Nagel - vice.president@w3vpr.org

Steve Grimaud - secretary@w3vpr.org

Will Mooney - treasurer@w3vpr.org

Larry Booth - larry.board19@w3vpr.org

Bernarr Coletta - bernie.board19@w3vpr.org

Absent:

Eric Berman - eric.board19@w3vpr.org

New Keys and Key Cards:

Keith reports: cards have been made (10). Tom will program on Saturday. Card, 4 digit number (1 per user). Use of a card and number will be electronically reported to all Board members.

Keith has tagged all keys he has received from previous pres.
Blue - workshop; Yellow- storage shed; orange - mailbox; red - ham shack (used in lieu of key card); pastel pink and yellow - front door and kitchen door to clubhouse; lite green - Ford hall; two small keys for cabinets; 8 keys with no known use. Eric and Ike also have blue's and yellows for facilities and for auction space access.

Report Responsibilities:

Keith described his plan for assigning committees to report to which Board member. We did this in sort of an ad hoc way at the end of the meeting using

sticky notes and labels. Each Board member has points of contact to check each week before the meeting to see if there is anything to report.

Ham Shack Renovation: Jamison Phipps was present to report on status of table work. There was some missed communications about what the “shelf” was. Now it’s just the table top. No vote need nor taken. Some discussion about what to do after room is finished. Also what equipment might be needed to buy to augment existing equipment.

2019 Calendar: Overall calendar was provided by the president. Three dates had issues to be addressed:

First schedule conflict is Aug. 10th - MDC QSO day and VE testing. Discussion of leaving the ham shack to the QSO party and VE checking not in shack. Alternative is to cut to 1 day.

Motion to keep shack for only MDC QSO. VE checkers will work in a different space - e.g., the shop.

Second, is club picnic. Conflicts with preparedness expo.

Motion to move the picnic to Sept. 14th after VE testing.

Third is should the Holiday party be on Sunday vice Friday night. Friday 13th is harder for people to get to. Sunday the 15th would be easier for most. Also, starting earlier - say 4pm, would be better.

Motion to move holiday party to Sunday, 15 December at 4pm.

Motion for 3 topics: 1. Keep ham shack on Aug. 10 for MD/DC QSO party. VE checkers can use the shop to make changes; 2. Picnic will be on Sept. 14 after VE testing; and 3. Holiday party will shift to Dec. 15 at 4pm (subject to space available). **Moved: Keith; Second: Larry. Resolution: Unanimous**

Standing Committees: Since the bylaws only discuss the status of standing committees, we need to create and approve a list of Standing Committees. The president provided a draft list of standing and other types of committees.

Discussion of the list of committees. Most focused on what the committee does in the absence of a chair. Also lots of discussion on Kit Building and HSMM Mesh committees. These two may not need a “chair” so much as people who are working on them. More discussion was considered useful.

Another part of discussion focused on need to know what some of the committees are doing in part to know what members are doing and in part to know when more help was needed. A method to group some of the “not-really committees” together for reporting purposes would be useful.

Sale and Auction committee is proposed to be moved to a standing committee status (**see Ike’s proposal to sell equipment to club members year-round**).

Service hours committee - should it be grouped with another?

Motion to accept the list of standing committees as modified (Sale and Auction committee > standing)

Motion TABLED

MDC QSO Party: Status reported.

Holly Net: Jim Wallace is present and reported that 4 regular people have been covering net control. Need more volunteers for net control.

Sale and Auction Policy: Ike has proposed an equipment sale procedure for Board consideration.

Policy for sale and auction submitted from Ike.

Some additions or modifications to Ike’s proposed policy: Continuous sales should stop about 1 month before auction date. Credit/debit cards can be accepted as well. What Ike puts on the spreadsheet is for continuous sale. He would report monthly to the Board and provide updated spreadsheet to the Board monthly. Inventory for sale/ sold/ new in spreadsheet kept on our google drive.

There was also discussion of how to deal with non-members at auction (currently \$5 charge).

Motion TABLED

Organizational Goals: The president has a few, hopefully everyone on the Board has their own list. This is only a starting point, **no action** is expected Thursday.

Get a larger list of goals and prioritize them so that planning can be done to accomplish these goals.

Some mention of the Facebook page and group - clarification by Mark is that FB group members are club members.

Winter Field Day: We have no Winter Field Day Chairman so far. Rick Steer is Assistant Chairman, which means he can't be there for big chunks of time. The president has agreed to be there from event start through early evening that day. Jamison Phipps is going to be there overnight. The president has emailed Rick Steer to see who does which hours.

Workshop Progress: Eric Berman will make a report on recent Workshop progress. Reported by email that it's going well.

Silent Key Plaque: Mark Bova is in charge. He reported no additional information to report at this time.

Treasurer Issues: Someone tried to scam us again. Be careful. The president distributed mail retrieved from the PO Box this week.

Signature needed from Keith on docs for who is authorized to write checks. Also need to give Will minutes that recorded the vote for new officers. Will and I will meet to discuss documenting transfer of duties between elected Boards. Also how to handle membership applications and renewals process.

Generator: Tim and Mark all verified that the generator had run its weekly test. Keith will ask Eric (VP) to be there early, so someone can be there to listen for the test each Thursday.

Need a volunteer to do and report this. Until one person agrees, Keith will ask if anyone heard the generator start at the beginning of the meeting.

Training: Keith made a quick report. Tech Class Mar 9 to Apr 13 only 3 students so far. General Class April 27-June 8 with 4 students so far.